

October 16, 2012

**GENERAL ITEM NO. 1**

**AUTHORIZATION TO EXPAND THE SCOPE OF SERVICE AND  
ADD FUNDS TO CONTRACT WITH DAVID GOMEZ & ASSOCIATES**

**To the Honorable Board of Commissioners:**

**RECOMMENDATION**

It is recommended that the Board of Commissioners authorize the Chief Executive Officer or his designee to expand the scope of service and add funds to an existing contract with David Gomez & Associates in an amount not-to-exceed \$60,000.

The Executive Vice-President of Finance/Chief Financial Officer and the Office of the General Counsel have completed all necessary due diligence to support the submission of this action and recommend the approval of this item accordingly.

**CORPORATE GOAL**

To identify the executive level talent necessary to meet our organizational goals.

**FUNDING:** General Fund

**Vendor:** David Gomez & Associates, Inc.  
David P. Gomez  
65 East Wacker Place, Suite #1610  
Chicago, IL 60601

**Section 3:**

**Hiring \_\_\_\_\_ (#) Subcontracting \_\_\_\_\_ (\$) Other Economic Opportunities \_\_\_\_\_ (\$)**

**GENERAL BACKGROUND**

On February 3, 2012, after participating in the Request for Proposal process, David Gomez & Associates, an executive search firm was awarded a contract with the CHA. Initially, this firm was asked to identify executive and senior level financial personnel to fill our Executive Vice-President/Chief Financial Officer and Vice-President of Budgeting vacancies. However, when our Executive Vice-President, Development resigned in April, 2012, we asked David Gomez & Associates to source candidates for this position as well.

We have been very pleased with the caliber of candidates presented by David Gomez & Associates. They have been able to successfully tap into that unique group of "passive" candidates who are employed and not actively seeking other employment. Additionally, their rate of 20% is less than their peers which can charge as much as 35% of the annual salary of the candidate who is selected.

To date, we have paid the firm \$99,000 for three placements. We need to expand the original scope of work so that it is broad enough to include non-financial personnel. This expansion would allow David Gomez and Associates to recruit other executive level candidates with senior leadership experience.

Given our current need to identify a Chief Housing Officer and potentially an additional executive level position and the time parameters associated with implementing a new RFP process, the most efficient solution is to continue to work with David Gomez and Associates.

**RESOLUTION NO. 2012-CHA-83**

**WHEREAS,** the Board of Commissioners has reviewed the Board Letter dated October 16, 2012 entitled "AUTHORIZATION TO EXPAND THE SCOPE OF SERVICE AND ADD FUNDS TO THE CONTRACT WITH DAVID GOMEZ & ASSOCIATES,"

**THEREFORE, BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY**

**THAT** the Board of Commissioners ("Board") authorizes the Chief Executive Officer or his designee to expand the scope of service and add funds to the existing contract of David Gomez & Associates in an amount not-to-exceed \$60,000.

